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The Fairfield Area School Board met on Monday evening, August 24, 2020 at 7:10 p.m. via Zoom meeting. The following members were in attendance: Mr. Greg Murray, Presiding; Mr. Earl Shutt, Mr. Josh Laird, Mrs. Lashay Kalathas, Mrs. Lauren Clark, Mrs. Rhonda Myers, and Mrs. Jennifer Holz. Mrs. Marcy Van Metre was absent. Also present were Mr. Michael Adamek, Superintendent; Mrs. Amy Simmons, Business Manager; Mr. Nathan Makar, Coordinator of Computer Services and Technology; Mr. Dan Watkins, Special Education Supervisor; Mr. Brian McDowell, High School Principal; Mrs. Patti Weber, Middle School Principal; Ms. Crystal Heller, Athletic Director; and Mrs. Barbara Richwine, Elementary Principal, and Mr. William Mooney, Supervisor of Facilities.

**Minutes**

Approved the minutes of the August 10, 2020 regular Board Meeting on a motion by Mr. Shutt and seconded by Mrs. Clark. A roll call vote was taken, with all board members casting assenting votes. Motion carries 7-0.

**Presentations/Reports**

1. Health & Safety Plan 2020-2021
2. District Re-Opening Plan Fall 2020-2021

Mr. Adamek, Superintendent, presented an updated and revised District ReopeningPlan along with the Health & Safety Plan. The new reopening plan is to open virtually for the first 9 weeks. Due to guideline changes, the administration is proposing to reopen virtually. A discussion was held also regarding the new order from the state requiring face masks to be worn at all times in the school buildings.

There were several public comments during the discussion concerning the district’s reopening plan. While there were no scheduled public comments the board allowed the public to voice their concerns.

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Mrs. Simmons, Business Manager, reported that the business office continues to work with the auditors to finalize the 2019-2020 financials. The business office also continues training with Skyward. This past week, food service held their training on the Skyward platform. With Skyward, we have the ability to scan barcodes on student ID badges to ensure a touchless process in the cafeteria lines. We continue to work with transportation and make sure that drivers have everything they need to transport the students safely.

Mrs. Richwine, Elementary Principal, reported that the new teaching manuals and textbooks arrived for ELA. Teachers have started to arrive to pick up the teacher manuals. We are trying to keep up with everything as changes are happening.

Mrs. Weber, Middle School Principal, reported that she is hoping by the end of this week furniture will be moved back into the classrooms. As stated by Mrs. Richwine, we are constantly making changes and trying to keep up with everything.

Mr. McDowell, High School Principal, reported that he is echoing what Mrs. Weber and Mrs. Richwine stated. He also spoke about having 50 students enrolled in FACE so far. Mrs. Martin and Mrs. Harvey are going a great job getting everything set up.

Ms. Heller, Athletic Director, mentioned that three sets of guidelines were sent to the Board Members. Some guidelines were changed with the major change concerning spectators. These modifications came from the Governor’s Office, not the District. We are going to try and live stream athletic events.

Mr. Mooney, Supervisor of Facilities, reported out about the Trane project and that it is 98% done. Ceilings are going in now. We are also starting the fence project for the bus parking lot, this is delayed as they are having issues getting the materials. He also spoke about his concerns for his staff with bringing students and staff back into the buildings as they are older staff members. Mr. Mooney also completed the COVID-19 Tracer training.

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Mr. Watkins, Special Education Supervisor, stated we have some students in IU classrooms that have already started. He continues to communicate with parents about FACE and how accommodations would be made. We also continue to work with scheduling as FACE enrollment changes.

**Consent Agenda**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

After a discussion was held regarding items from the consent agenda, a motion was made by Mr. Murray and seconded by Mr. Shutt to approve the consent agenda items A, B, D-G and I. A roll call vote was taken with all members passing assenting votes. Motion carries 7- 0.

A discussion was held regarding Item C. Mrs. Myers asked to table this item with concerns about the COVID grant funds and items she doesn’t recognize on the bills. Mrs. Myers made the motion to table item C and Mrs. Clark seconded it. A roll call vote was taken. Motion carries 5-2.

After a brief discussion regarding Item H, Mr. Murray made a motion to approve H and Mr. Laird seconded it. A roll call vote was taken. Motion carries 7-0.

**Administrative**

**Actions**

**Budget** A.Approved the general fund bill list in the amount of $502,665.96 from July 15, 2020 through August 18, 2020.

B. Approved the food service fund bill list in the amount of $623.10 from July 15, 2020 through August 18, 2020.

C. Tabled the journal entries, budget adjustments and bank reconciliations as presented.

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D. Approved the addition of the following individuals to the bus / van driver list for the 2020-2021 school year. The contractor is noted.

Bethie Celius - School Express, Inc.

Bethany Hummel - Jacoby Transportation

Cynthia Keller - Jacoby Transportation

Sara Lehigh - Jacoby Transportation

Alice MacArthur - Jacoby Transportation

Damian McMaster - Jacoby Transportation

Amy Miller - Jacoby Transportation

Jessica Richley - Jacoby Transportation

**Personnel** E.Approved a request for childrearing leave from Mr. Brett Barnes beginning September 8, 2020 through October 9, 2020.

F. Approved the updated bus routes / bus stops, and the bus driver lists for the 2020-2021 school year pending an A-B schedule.

G. Approved teacher assignments for the elementary, middle school and high school for the 2020-2021 school year.

H. Approved the Fairfield Area School District Fall Sports "Return-to-Play" Guidelines and also the PIAA/YAIAA Return to Competition Guidelines for 2020-2021.

1. Approved a supplemental contract for Grant Smith as the Varsity Ass’t Cross Country Coach for the 2020-2021 school year with salary per the Collective Bargaining Agreement. ($2,295)

**VIII. Other Action Items:**

A. New Board Candidate Elected -

* Candidate Interviews
* Nominations for Appointment
* Vote Nominee for Appointment
* Swearing in of New Board Member

A motion was made by Mr. Murray to table Item A until the next board meeting. Mr. Shutt seconded the motion. A roll call vote was taken, 4-3. The motion passed and a new meeting date was set for August 26, 2020 to appoint a new board member.

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B. Revised Reopening Plan – Virtual Reopening Plan

Mr. Shutt made a motion to approve (Item B) the Virtual Reopening Plan and was seconded by Mr. Murray. A roll call vote was taken, 0-7. The motion failed.

**Public Comment** – (3 min. each / 30 min. max)

There were several public comments thanking the board for their votes to bring the students back into the buildings.

**Adjournment**

On a motion made by Mr. Holz and seconded by Mrs. Clark, the meeting unanimously adjourned at 9:48 p.m.

Respectfully Submitted:

Mrs. Marcy Van Metre Mrs. Amy Simmons

Board President Recording Secretary

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